**OCR LEVEL 2 CERTIFICATE/DIPLOMA FOR iMEDIA USERS**

**UNIT 5 DIGITAL SOUND**

**PLANNING FORM**

**Candidate Name:**

**Date:**

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| **Outline of initial ideas – what sounds will be produced?***(In addition to an overall plan to meet the client brief, identify what decisions have been made at this stage regarding creative decision making and inspiration)***Voiceover****Background****Scene 1****Scene 2****Scene 1 Effect****Scene 2 Effect** |

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| **Time plan** *(List tasks to be completed and their approximate timings.)* *
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| **What equipment will be used?***(Identify appropriate hardware, software and peripheral devices)* |

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| **Identify and record source asset details***(list any permissions and copyright implications for use)* |